

**MONONA COUNTY BOARD OF SUPERVISORS MEETING  
APRIL 26, 2016**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, April 26, 2016 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Collison presiding. Other Supervisors present: Brady Hanson and Tom Brouillette. Supervisor Absent: None. Also present was Auditor Marilyn M. Kelley.

Present for the Elected Official/Director meeting were: Auditor Kelley, Supervisors, Sheriff Pratt, Treasurer Oliver, Assessor Peters and VA Director Swearingen. Discussion followed regarding areas of interest in each department.

Gary Taylor, Assistant Monona County Attorney, was present.

Mike Brenden was not present for his appointment at 10:00 a.m. on the Losey Drainage District.

Baynard Willey was present at 10:15 a.m. to discuss the petition he placed on file April 21, 2016, requesting tube FL-12 located in Section 20, Sherman Township, be removed or blocked, and his land located in the NE-SW and NW-SW of Section 20-T82N-R45W be removed from the Fletcher Drainage District. Mr. Willey stated tube FL-12 has an internal gate that he thinks is not working properly. Chairman Collison will inspect the tube and gate for its functionality, and will talk with the Secondary Road foreman if it needs repaired. After discussion, Mr. Willey requested his petition be withdrawn.

Don Reffer, B & W Control Specialists was present. Mr. Reffer met with the Supervisors to discuss the spraying program, and filed estimates for treating various Drainage Districts for tree and brush control in 2016. It was moved by Brouillette, seconded by Hanson, authorizing B & W Control Specialists, Inc. to treat the drainage districts as recommended at a cost not to exceed the quoted amounts. Vote on motion: Ayes: Bouillette, Collison and Hanson. Nays: None. Motion carried.

Deleta Huffman, Office Manager was present for Secondary Roads business.

The Public Hearing on 128<sup>th</sup> Street vacation was set for 10:30 a.m. In attendance were: Lyle Ernst, Rick Deen, Larry Waugh, Joel Vog-Attorney for Larry Waugh, Travis Menish with WIPCO, and Scott Lynn. Discussion was held regarding the pros and cons of vacating 128<sup>th</sup> Street. After much discussion, a motion was made by Supervisor Hanson, seconded by Supervisor Collison to continue to maintain 128<sup>th</sup> St. as a Level B Road. Vote on motion: All Ayes. Motion carried. If additional maintenance is needed, the Supervisors reminded those in attendance to contact the Monona County Engineer or Foreman.

Dave Carney requested the following action items be withdrawn from the agenda: Motion to approve Resolution SR16-12 Setting wage for Heath Nelson, Area Road Foreman and Motion to authorize the County Engineer to hire an Operator II to fill space vacated by Heath Nelson. Heath Nelson has withdrawn from taking the Area Road Foreman position and is planning on staying in his current position at Operator II. Engineer Carney appointed Russell Rosburg as Interium Foreman to fill this position.

A request was made by Lyle and Tammy Bramley to vacate 210<sup>th</sup> Street. Motion was made by Supervisor Hanson, seconded by Supervisor Collison to set a Public Hearing date of May 17, 2016, 10:30 a.m. for this road vacation. Vote on motion: All Ayes. Motion carried.

Motion was made by Supervisor Hanson, seconded by Supervisor Brouillette to direct the Auditor to discuss having a joint Public Hearing with the Woodbury County Supervisors regarding a vacation request of 100<sup>th</sup> Street east of K-42 to its terminus. Vote on motion: All Ayes. Motion carried. After motion was made, Deleta Huffman, SR Office Manager mentioned she would be in communication with Woodbury County Secondary Roads department, and will discuss this at that time.

It was moved by Supervisor Hanson, Seconded by Supervisor Broutillette to approve 2 Utility Permits with WIPCO. Vote on motion. All Ayes. Motion carried.

Motion was made by Supervisor Collison, seconded by Supervisor Brouillette to approve the minutes of April 19, 2016 as read. Vote on motion: All Ayes. Motion carried. Motion was made by Supervisor Collison, seconded by Supervisor Hanson to approve the minutes of April 25, 2016 as read. Vote on motion: All Ayes. Motion carried.

Motion was made by Supervisor Collison, seconded by Supervisor Hanson to approve claims. Vote on motion: All Ayes. Motion carried.

**BREAKDOWN FOR PAYROLL CLAIMS LISTING**

**PPE: 04/09/2016**

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL
		FICA Match	Medicare Match	IPERS Match	W/CO.SHARE
ASSESSOR	7,173.21	433.86	101.47	640.57	8,349.11
SUPERVISORS	2,926.96	170.62	39.90	261.38	3,398.86
AUDITOR	8,644.49	504.21	117.92	771.95	10,038.57
TREASURER	5,719.13	324.32	75.86	510.72	6,630.03
COUNTY ATTORNEY	7,034.59	405.77	94.90	628.20	8,163.46
SHERIFF	29,113.22	1,739.81	406.89	2,833.31	34,093.23
RECORDER	3,169.92	173.60	40.60	283.08	3,667.20
AUTO	2,820.40	145.45	34.02	251.86	3,251.73
DRAINAGE	2,944.56	172.49	40.34	262.95	3,420.34
ENVIRON.HLTH/ZONING	1,224.00	67.52	15.79	109.30	1,416.61
LOCAL HEALTH	7,176.48	429.33	100.41	640.86	8,347.08
SEC. ROAD	56,027.81	3,289.61	769.37	4,735.39	64,822.18
VETERANS ADM	482.04	29.89	6.99	43.05	561.97
CUSTODIAL	1,379.44	85.53	20.00	123.18	1,608.15
MICROFILM	1,437.51	84.60	19.78	128.37	1,670.26
HUMAN SERVICES	2,065.97	128.09	29.96	184.49	2,408.51
CONSERVATION	5,325.66	314.92	73.66	506.05	6,220.29
EMERG. MGT.	1,368.76	84.11	19.67	125.32	1,597.86
<b>ALL TOTALS</b>	<b>146,034.1</b>	<b>8,583.73</b>	<b>2,007.53</b>	<b>13,040.03</b>	<b>169,665.44</b>

**BREAKDOWN FOR PAYROLL CLAIMS LISTING**

**PPE: 04/23/2016**

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL
		FICA Match	Medicare Match	IPERS Match	W/CO.SHARE
ASSESSOR	8,547.28	515.99	120.68	763.28	9,947.23
SUPERVISORS	2,926.96	170.62	39.90	261.38	3,398.86
AUDITOR	8,648.48	505.07	118.12	772.31	10,043.98
TREASURER	5,719.14	322.91	75.53	510.72	6,628.30
COUNTY ATTORNEY	7,034.59	409.83	95.85	628.20	8,168.47
SHERIFF	30,513.34	1,834.30	429.00	2,974.03	35,750.67
RECORDER	3,169.92	172.18	40.27	283.08	3,665.45
AUTO	2,820.40	148.22	34.67	251.86	3,255.15
DRAINAGE	2,944.56	172.49	40.34	262.95	3,420.34
ENVIRON.HLTH/ZONING	1,224.00	67.52	15.79	109.30	1,416.61
LOCAL HEALTH	7,176.48	430.01	100.57	640.86	8,347.92
SEC. ROAD	59,381.80	3,510.87	821.10	4,773.16	68,486.93
VETERANS ADM	829.67	51.44	12.03	63.37	956.51
CUSTODIAL	1,340.80	83.13	19.44	119.73	1,563.10
MICROFILM	1,437.53	83.98	19.64	128.37	1,669.52
HUMAN SERVICES	2,065.98	126.67	29.63	184.49	2,406.77
CONSERVATION	5,291.49	312.80	73.16	503.00	6,180.45
EMERG. MGT.	1,276.48	78.39	18.33	116.23	1,489.43
<b>ALL TOTALS</b>	<b>152,348.9</b>	<b>8,996.42</b>	<b>2,104.05</b>	<b>13,346.32</b>	<b>176,795.69</b>

AIRFILTERS.COM LLC	Microfilm Filters	163.88
ALLIED OIL & SUPPLY INC	Supplies	257.50
ARAMARK UNIFORM SERVICE	Mop Services	395.01
BARRY MOTOR CO LLC	Supplies	139.14
BERNE CO-OP ASSOCIATION	Rye Gran Mapleton	556.76
BIERSCHBACH EQUIPMENT & SUPPLY	Scissorlift Rental	222.00
BILL'S WATER CONDITION, INC.	Softer Rent	52.00
BLACK HILLS ENERGY	Utilities	1,073.59
BLACKSTRAP INC.	Salt	1,530.36
BOMGAARS INC.	Supplies	2,426.78
BONINE GARAGE DOORS	Roller Cables	224.50
BRIGGS INC. OF OMAHA	Supplies	404.90
BUBKE, SANDY	Mileage/Meeting Exp	69.32

BURGESS CLINIC WHITING	Prelim Investigation	708.05
BURGESS HEALTH CENTER	Inmate Services	625.04
C H N GARBAGE SERVICE	Garbage Services	90.09
CALHOUN-BURNS & ASSOC. INC.	Bridge Inspection	2,194.90
CALIFORNIA CONTRACTORS	Supplies	394.80
CANON FINANCIAL SERVICES INC	Copier Lease	183.87
CARRIER, JESSICA	Photography Services	106.14
CDW GOVERNMENT INC.	Computer Supplies	858.39
CENTRAL IOWA DISTRIBUTING INC	Supplies	67.32
CENTURY LINK	Phone Services	135.96
CHN GARBAGE SERVICE INC.	Garbage Services	103.80
CLINTON COUNTY SHERIFF	Service Fees	38.64
COLONIAL RESEARCH CHEMICAL	Supplies	720.00
CONTINENTAL RESEARCH CORP.	Supplies	888.92
COUNSEL	Services	225.97
COZO	Env/Zoning Spring Conf	75.00
DATAKEEPER TECHNOLOGIES	Subscription	225.00
DIVERSIFIED INSPECTIONS, INDEPENDENT TESTING LABS	Inspection	313.10
EMPLOYEE BENEFIT SYSTEMS	Health Ins	96,520.10
EXECUTIVE TECHNOLOGIES INC.	Copier Lease	160.70
FAMILY MEDICINE CLINIC PC	Inmate Services	374.00
FAMILY, INC	LFL Program	2,400.00
FIESTA FOODS-MAPLETON	VA Food Voucher	80.36
FIRST BANKCARD	Expenses	1,342.27
GIBSON, ANDREA	Expenses	276.30
GLOBAL GLASS & GLAZING LLC	Rock Chip	40.00
GOVERNMENT FORMS & SUPPLIES	Supplies	33.00
GRAVES CONSTRUCTION CO. INC.	BROS-CO67(75)--8J-67 EST.	195,582.22
GREATAMERICA FINANCIAL, SERVICE CORP	Postage Rentall	119.00
HALLETT MATERIALS	Road Gravel	50,848.04
HARLAND TECHNOLOGY SERVICES	Equip Maint	31.99
HD SUPPLY	First Aide Supplies	79.33
HEARTLAND TECHNOLOGY SOLUTIONS	Worry Free Backup	509.00
HGM ASSOCIATES INC	Services	881.56
HUFFMAN, DELETA	Postage Reimb	13.45
HUNDERTMARK	Hose	265.00
HYDRAULIC SALES & SERVICE CORP	Parts	526.97
INTERSTATE BATTERY SYSTEM INC	Batteries	531.80
IOWA CO ATTY CASE MGMT PROJECT	Services	8,100.00
IOWA COUNTY ATTORNEYS ASSOC.	Dues	378.00
IOWA DEPT OF NATURAL RESOURCES	Permit Fees	50.00
IOWA DEPT OF PUBLIC HEALTH	Annual Renewal	60.00
IOWA DEPT OF PUBLIC SAFETY	Iowa System	1,380.00
IOWA EMERGENCY MGMT ASSOC	Conference	125.00
IOWA LAW ENFORCEMENT ACADEMY	Recertification	150.00
IOWA NEGOTIATION SERVICES, LLC	Negotiation Fee	2,250.00
IOWA PRISON INDUSTRIES	Name Plates	21.00
IOWA WORKFORCE DEVELOPMENT	Elevator Maint	250.00
ISAC	Leadership Mtg	150.00
ISAC GROUP UNEMPLOYMENT	Unemployment	2,740.79
ISACA TREASURER	SEAT Dues	150.00
ISCTA	Treasurer Schooling	160.00
ISTATE TRUCK CENTER INC.	Parts	215.54
JEBRO INC	Supplies	39.00
JEO CONSULTING GROUP INC	Inspection	6,046.00
JIM HAWK TRUCK TRAILERS INC.	Parts	1,604.08
JOHN DEERE FINANCIAL	Sevices	162.55
JOHN DEERE FINANCIAL	Services	282.24
KNIFE RIVER MIDWEST LLC	Cold Mix	1,688.85
KODAK ALARIS INC.	Processor Maint	4,084.00
L G EVERIST INC	Red Rock	31,397.08
LEAF CAPITAL FUNDING LLC	Copier Lease	124.43
LESSMAN ELECTRICAL SUPPLY INC.	Lighting	789.00
LONG LINES	Phone Services	3,343.77
LONG LINES INTERNET	Phone Services	11.64
MAC'S CHEVROLET-PONTIAC INC	Services	3,029.12

MAIL SERVICES, LLC	Postage	551.54
MAINSTAY SYSTEMS INC	Computer Maint	354.00
MAPLETON COMMUNICATIONS	Phone Services	110.73
MAPLETON PRESS	Publications	32.73
MAPLETON PRESS INC.	Publications	2,096.43
MAPLETON ROOTER SEWER SERVICE	Services	138.00
MAPLETON, CITY OF	Utilities	1,150.03
MARLIN BUSINESS BANK	Copier Lease	72.08
MATHESON LINWELD	INV. 12712439	33.56
MAXIMUS INC	DS Cost Allocations	1,800.00
MCNALLY OPERATIONS LLC, DBA, ONE OFFICE SOLUTIONS	Supplies	1,859.89
MCQUEEN, DENNIS	VA Meeting Mileage	17.10
MENARDS-SIOUX CITY	Supplies	179.15
METAL CULVERTS INC.	CMP & Bands	5,628.90
MID AMERICAN ENERGY	Utilites	686.01
MID COUNTRY MACHINERY INC	Machinery Rental	10,000.00
MIDWEST WHEEL CO. INC.	Services	135.39
MILLER'S KITCHEN	Inmate Meals	981.25
MONONA COUNTY IRON	Services	324.23
MONONA COUNTY SANITARY LANDFIL	Disposal	7.40
MONONA COUNTY SECONDARY ROAD	Fuel Reimb	326.50
MONONA COUNTY SHERIFF	Services	31.00
MONONA COUNTY TREASURER	HZ 1A 002300	2,138.00
MOORHEAD, TOWN OF	Utilities	27.50
NEW COOP	Fuel	2,446.70
NEW COOP INC.	Fuel	24,664.45
NEWMAN TRAFFIC SIGNS INC.	Signs	1,131.75
NORTHSIDE SHOP INC.	Supplies	184.00
OFFICE ELEMENTS	Supplies	4,183.42
OFFICE ELEMENTS CO	Supplies	70.31
ONAWA DEMOCRAT	Publications	1,577.24
ONAWA SENTINEL	Publications	332.03
ONAWA, CITY OF	Utilities	14,522.48
O'REILLY AUTOMOTIVE INC.	Supplies	219.44
OTHER POLICY & ADMINISTRATION	County Truck Use	211.50
PATHOLOGY MEDICAL SERVICE	Medical Exam	109.68
PERSONNEL CONCEPTS	OSHA Poster	12.92
PETERS, TIMOTHY C	Postage Reimb	11.12
PIERCE, GEORGE	VA Meeting Mileage	21.38
PLYMOUTH COUNTY SHERIFF	Fees	22.00
POWERPLAN	Parts	1,091.67
PRAIRIE MECHANICAL CORPORATION	Preventative Maint	11,124.50
PRESTO-X-COMPANY	Pest Control	215.78
PRODUCTIVITY PLUS ACCOUNT	Parts	99.30
PRODUCTIVITY PLUS, CNHI INDUSTRIAL CAPITAL	Supplies	113.98
QUALITY TRAFFIC CONTROL INC.	Shirts	2,292.50
R H MULLEN CO	Sheriff Office Plumbing	26,590.50
RECORDERS ASSOCIATION	Summer Schooling	100.00
REES MACK SALES & SERVICES INC	Parts	2,856.16
RILEY, DANELLE	Mileage	72.20
RML ARCHITECTS LLC	Sheriff Office Plumbing	1,555.00
ROSS ENTERPRISES INC	Garbage Svs	138.40
RYAN PUBLISHING COMPANY	Publications	214.20
RYAN PUBLISHING COMPANY	Publications	58.10
SCHILDBERG CONSTRUCTION INC.	White Rock	12,923.05
SCHMIDT, KRISTIN	Meeting Reimb	156.80
SCHUMACHER ELEVATOR CO.	Elevator Maint	232.19
SEWARD, KELLY	Postage Reimb	12.75
SHOPKO STORES OPERATING CO LLC	Dare Supplies	247.89
SIDWELL COMPANY, THE	Data Analysis	1,095.00
SIGLER FIRE EQUIPMENT CO	Annual Inspection	50.00
SIGNS BY TOMORROW	Signage	262.00
SIOUX CITY TRUCK & TRAILER	Parts	821.18
SIOUXLAND DISTRICT HEALTH	Well Water Tests	115.00
SOLDIER, CITY OF	Utilities	30.66
STANGEL PHARMACY	Inmate RX	81.67

STAPLES CREDIT PLAN	Supplies	21.99
STEFFEN INC	17N Humper Dumper	8,010.00
SUNDQUIST ENGINEERING PC INC.	A10-2 Bridge Replace 110TH St	36.25
THOMSON REUTERS	2016 Pamphlets	669.30
THOMSON REUTERS WEST	Monthly Charges	668.63
TREIBER AUTO PARTS INC.	Parts	640.23
TYLER TECHNOLOGIES	Maint Agreement	57,924.41
UNITY POINT CLINIC-OCC MED	Employee Drug Test	37.00
UTE TIRE & AUTOMOTIVE INC.	Maint Services	81.70
VANDENHULL, LYLE	Sign For Trucks	1,400.00
VAUGHN FOOD DBA, FIESTA FOODS INC.	VA Food Voucher	345.72
VERIZON WIRELESS	Phone Services	1,292.11
VISION CARE CLINIC	Safety Glasses	142.00
VITITO, DALE, DBA JACK'S UNIFORMS & EQU	Supplies	275.79
WEIDT, DAVID	CCPOA Registration	10.00
WESSEL, JACKIE	Mileage	38.00
WESTERN IOWA POWER COOP	Utilities	534.51
WIATEL	Phone Services	502.15
WIMACTEL, INC.	Payphone	58.30
WINDSTREAM	Phone Services	501.02
WINDSTREAM	Phone Services	69.19
WOOD, WILLIAM J.	Rent	175.00
WORKMAN PUBLISHING CO	Books	50.94
ZIEGLER INC	Parts	1,980.52
	GRAND TOTAL	651,284.99

#### FUND TOTALS RECAP

Fund	Expended
0001 GENERAL BASIC FUND	128,419.38
0002 GENERAL SUPPLEMENTAL FUND	1,450.61
0006 JAIL TRUST FUND	26,590.50
0009 DARE TRUST FUND	58.61
0011 RURAL SERVICES BASIC FUND	5,399.03
0020 SECONDARY ROAD FUND	388,632.26
0023 SPEC RESOURCE ENHANCEMENT TRUST	152.63
0027 CO. CONSERVATION LAND ACQUISITION	126.52
4000 EMERGENCY MANAGEMENT FUND	282.06
4010 E911 SURCHARGE TRUST & AGENCY FD	1,163.00
4100 COUNTY ASSESSOR AGENCY FUND	2,490.29
8500 HEALTH INSURANCE TRUST ACCOUNT	96,520.10
GRAND TOTAL	651,284.99

It was moved by Supervisor Collison, seconded by Supervisor Hanson, to hereby approve the Offer of Employment and the Engineer Employment Contract including Addendum with Dustin Wallis as Engineer for Monona County, Iowa effective May 16, 2016. Vote on motion: All Ayes. Motion carried.

It was moved by Supervisor Brouillette, seconded by Supervisor Hanson to notify Dave Carney, Interim Engineer that Monona County has hired a new county engineer and therefore elects to terminate his contract with Monona County as interim county engineer. Vote on motion: All Ayes. Motion carried.

Motion was made by Supervisor Collison, seconded by Supervisor Hanson to approve the six-month review increase in wage change form for Patrick O. Prorok, EMA Director, raising his hourly wage from \$16.00 to \$16.50 per hour. Vote on motion: All Ayes. Motion carried.

It was moved by Supervisor Collison, seconded by Supervisor Brouillette to approve the starting wage for Terri L. Pratt, Assistant to Assessor at \$17.176 per hour. Vote on motion: All Ayes. Motion carried.

It was moved by Supervisor Hanson, seconded by Supervisor Brouillette to hereby adjourn at the hour of 12:00 noon o'clock. Vote on motion: All Ayes. Motion carried.

/s/Mike Collison  
MIKE COLLISON, CHAIRMAN  
MONONA COUNTY BOARD OF SUPERVISORS

ATTEST: Marilyn M. Kelley  
MARILYN M. KELLEY, AUDITOR