

SEPTIC PERMIT APPLICATION INSTRUCTIONS

Monona County Environmental Health
610 Iowa Avenue
Onawa, Iowa 51040
(712) 433-3400

This permit application packet is for new septic systems or rehabilitation of existing septic systems only.

As of March 18, 2009, there have been changes to Chapter 69 – Private Sewage Disposal System. Please ask for the Iowa Code if installing system without using a Contractor.

Septic system design: The minimum standard for a septic tank is 2 compartments. If you have a one-compartment tank, a second tank will have to be installed. If the first tank is to be replaced or it is a new installation, a two-compartment tank is required. The minimum tank capacity is as follows:

Up to and including 3 bedroom homes	1,250 gallons	5 bedroom homes	1,750 gallons
4 bedroom homes	1,500 gallons	6 bedroom homes	2,000 gallons

Secondary Treatment System: The size of the secondary treatment system will be done according to the results of a perc test or soil analysis done at the site of the system.

How far away do my septic tank and laterals have to be from physical features on my property and properties near mine?

Separation Distances to:	Minimum-Tank	Minimum-Laterals
Private water supply well	50'	100'
Public water supply well	200'	200'
Groundwater heat pump borehole	50'	100'
Lake or reservoir	50'	100'
Stream or pond	25'	25'
Edge of drainage ditch	10'	10'
Dwelling or other structure	10'	10'
Property lines (unless mutual easement is signed & recorded)	10'	10'
Other type of subsurface treatment system	5'	10'
Water lines continually under pressure	10'	10'
Suction water lines	50'	100'
Foundation drains or subsurface tiles	10'	10'

When can I expect to receive my permit?

Once the application has been properly filed with Monona County Environment Health Office at 610 Iowa Avenue, Onawa, Iowa, the Environmental Health Administrator will review it. **As part of the review a pre-construction inspection and percolation test or soil analysis will be conducted at the site.** If everything is found to be in order and to comply with regulations of the appropriate ordinance, a permit will be issued within (7) working days.

What other permits do I need?

Septic, private well, and building permits are obtained from the Zoning/Environmental Health office. New entrance permits need to be obtained from the Monona County Engineers office at 610 Iowa Avenue, Onawa, Iowa, (712) 433-2284. 911-addresses are issued from the Assessor's office in Onawa, Iowa.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

Do not start construction until permit is received in the mail. Our goal is to have permits obtained prior to construction starting. Please help us attain this goal by applying for and obtaining your permits before starting construction.



Monona County Public Health
Prevent. Promote. Protect.

**Monona County Environmental
Health & Zoning –A division of Public Health**

APPLICATION FOR ONSITE WASTEWATER TREATMENT SYSTEM PERMIT

Applicant Name: _____

Site Address: _____

City: _____ State: _____ Zip Code: _____

Mailing Address: _____

Applicant Phone Number: _____

Township Name: _____ Section _____ Township _____ Range _____

Parcel Number: _____ Lot Size: _____

Single family residence, how many bedrooms? _____

If a non-residence, give building type and water usage:

Contractor Name: _____ Phone: _____

Contractor Address: _____

City: _____ State: _____ Zip Code: _____

New system construction? YES NO Existing dwelling? YES NO Private Well? YES NO
Time of Transfer (to sell home) YES NO

Application Fee: \$150.00
(Checks made payable to) Monona County Treasurer

Before any work is completed, permit needs to be issued. I certify the above information to be true and correct:

Signature of Owner or Agent _____
Date

Official Use Only

Date of Site Visit: _____ Date Permit Approved: _____

County Permit Number: _____ Fee: _____ TOT: _____

Approved by: _____ Perc Test / Soil Analysis

Date of Test: _____ Results of Test: _____ Gals/Day: _____